

Vacancy Details

Personnel Notice: 59-15
Date Announced: 06/08/2015
Closing Date: 6/22/2015
Command: NAVSEA
Grade: NT-V /VI (GS-13/14/15 equivalent)
Type: Assistant/Associate Attorney

There is an anticipated vacancy for an attorney with experience in federal acquisition law within the Office of Counsel at the Naval Surface Warfare Center, Carderock Division, (NSWCCD), West Bethesda, MD. NSWCCD is one of eight Divisions within the Naval Sea Systems Command's (NAVSEA) Naval Surface Warfare Center. NSWCCD's approximately 1800 military, civil service, engineers, scientists, technicians and administrative personnel provide cradle-to-grave support for its technical products over a broad range of scientific areas related to surface and undersea platforms. Such support addresses the full spectrum of applied maritime science and technology, which includes all technical aspects of improving the performance of ships, submarines, military water craft, and unmanned vehicles. In addition, NSWCCD performs research for military logistics systems and is uniquely chartered by Congress to support America's maritime industry. NSWCCD is located in Bethesda, Maryland and has detachments in Virginia, Tennessee, Florida, Idaho, Washington, and Alaska.

NAVSEA is responsible for the development, acquisition, and maintenance of ships, shipboards systems and ordnance for the Department of the Navy (DON), with an annual budget of approximately \$30 billion and a workforce of roughly 53,000 military and civilian personnel. The NAVSEA Office of Counsel has over 100 lawyers located at the Washington Navy Yard Headquarters and in 21 field offices throughout the United States.

The NSWCCD Office of Counsel is a field office within the Office of Counsel for NAVSEA. The NSWCCD Office of Counsel is currently comprised of eight attorneys and one administrative assistant, and has a varied workload covering the full range of the DON's Office of the General Counsel (OGC) practice, with emphasis on federal acquisition law, civilian personnel law, labor law, environmental law, fiscal law, intellectual property law, law related to the Freedom of Information and Privacy Acts, ethics, and related litigation.

The successful candidate is expected to provide the full range of legal services in the OGC practice areas, excluding intellectual property law and with an emphasis on Federal acquisition law. Pay will be set commensurate with the successful applicant's qualifications, funding availability and pay setting guidelines.

To be eligible for selection at the GS-13-equivalent-level, applicants must in excess of two years of relevant legal experience. To be eligible for selection at the GS-14-equivalent-level, applicants must have a minimum of three-and-one-half years of relevant legal experience. To be eligible for selection at the GS-15 equivalent level, applicants must have a minimum of five-and-a-half years of relevant legal experience. If the position is filled at the NT-V level, it is expected that the position will have promotion potential to the NT-VI level.

Applicants will be evaluated on: (1) the depth, breadth and quality of their legal experience in any of the following OGC practice areas: federal acquisition law, civilian personnel law, labor law, environmental law, fiscal law, ethics and/or related litigation, with additional significance given to their experience in federal acquisition law and related litigation; (2) excellence in both written and oral legal advice to include legal analysis, research and communication skills; and (3) their interpersonal skills, including their ability to develop strong attorney-client relationships and their ability to work both independently and as part of a team. An understanding of the Navy, NAVSEA, and OGC is desirable, but not mandatory.

The successful candidate must be a U.S. citizen, have graduated from a law school accredited by the American Bar Association, be an active member in good standing of the bar of the highest court of a State, U.S. Commonwealth, U.S. territory, or the District of Columbia, be admitted to practice before a state or federal court, and be eligible to obtain and maintain a Top Secret security clearance.

Applicants should submit a cover letter and resume; two brief (less than 10 pages) writing samples that demonstrate analytical and advocacy abilities; the two most recent performance appraisals if available; and the names and telephone numbers of at least three references who may be contacted. Performance appraisals should include the rating official's narrative.

Interested attorneys are encouraged to contact Ms. Neaclesa Anderson at (301) 227-3566, or by e-mail at neaclesa.anderson@navy.mil for more information.

It is recommended that applications be sent electronically to Ms. Anderson at the email address above. If necessary,

applications may be mailed to:

Department of the Navy

Office of Counsel

Naval Surface Warfare Center

Carderock Division

9500 MacArthur Boulevard

West Bethesda, MD 20817-5700

This announcement closes at 11:59 P.M. EST on June 22, 2015 and applications must be received by that date to be considered.

If the successful applicant is not currently a member of the Department of the Navy Office of the General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for New OGC Attorneys" (see Careers section of www.ogc.navy.mil).

Applicants eligible for Veterans' Preference must specifically claim such eligibility in their cover letter, identify the basis for the claim, and include supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty or other supporting documentation) with their submission. Not all veterans are preference eligible. For a summary of time periods, campaigns, and conditions that entitle an applicant to preference eligibility, please visit www.opm.gov/veterans and review the "Vets Info Guide" and the "Vets Guide." There is no formal rating system for applying Veterans' Preference for attorney appointments in the excepted service; however, the Department of the Navy Office of the General Counsel considers Veterans' Preference eligibility a positive factor in the attorney hiring process. Applicants who do not claim and do not provide adequate supporting documentation for veterans' preference will not receive the positive factor consideration.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy or gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

Reasonable Accommodation Policy Statement:

https://help.usajobs.gov/index.php/Reasonable_Accommodation_Policy_Statement

Legal and Regulatory Guidance: https://help.usajobs.gov/index.php/Legal_and_Regulatory_Guidance

Relocation expenses are not authorized.

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Legal and Regulatory Guidance: https://help.usajobs.gov/index.php/Legal_and_Regulatory_Guidance

Relocation expenses are not available.

THE DEPARTMENT OF THE NAVY IS AN EQUAL OPPORTUNITY/REASONABLE ACCOMMODATION EMPLOYER

The Department of the Navy is an Equal Opportunity/ Reasonable Accommodation Employer. All hiring and advancement in the Office of the General Counsel is based on merit without regard to race, color, national origin, religion, age, sex, sexual orientation, disability, political affiliation or marital status.

The Department of the Navy provides reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should inform the individual identified in the personnel notice. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

VETERANS PREFERENCE IN HIRING

Department of the Navy attorney positions are in the excepted service, not the competitive civil service. There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of the Navy considers veterans' preference eligibility as a positive factor in attorney hiring. If you are eligible for veterans' preference in hiring, you are encouraged to include that information in your application along with the supporting documentation, e.g., DD 214. Not all veterans are eligible for veterans' preference. To find out if you are, you may visit the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.